



Planning Aid

England

*Engaging Communities in Planning*

# Burneside Neighbourhood Plan

Information Session 31.05.13

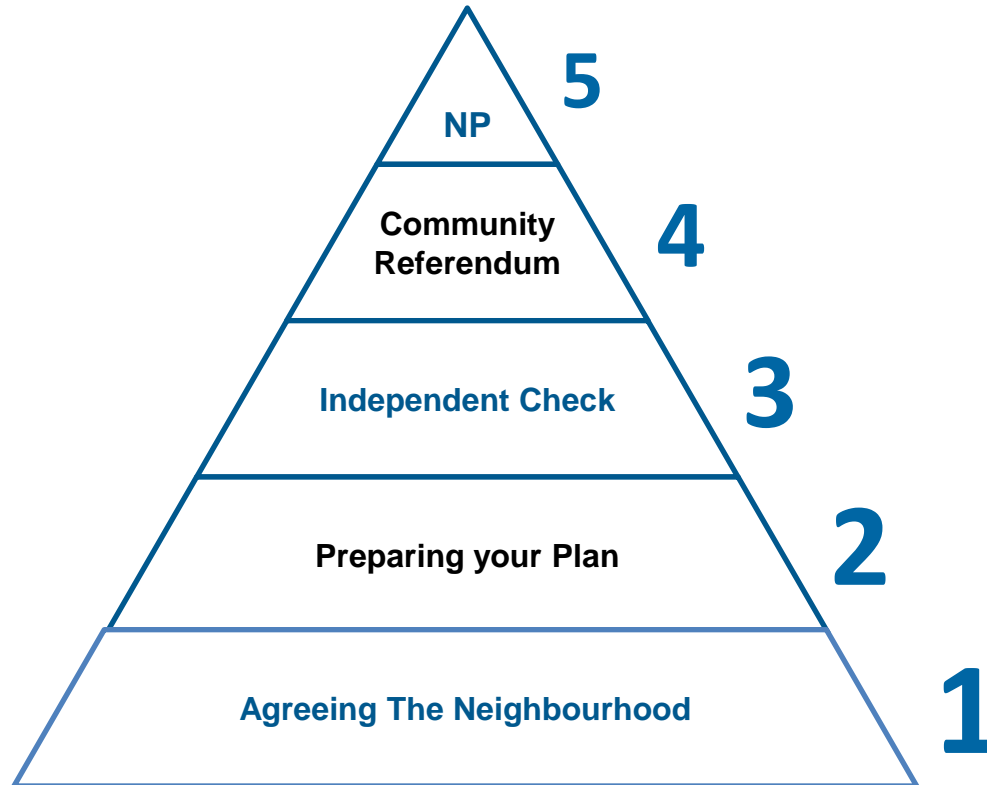


# Format of the session

- Basics of neighbourhood planning
- Examples of neighbourhood plans
- Resources available
- New support programme for communities
- Next steps



# The neighbourhood planning process



# Stage 1: Agreeing the neighbourhood





# Stage 1: Agreeing the neighbourhood area



## Submit to the Local Planning Authority (LPA)

- » A plan/statement identifying the land in question
- » A statement of why this land should be designated
- » A statement of why your group is capable of being a “qualifying body”



## The LPA will then:

- » Publicise the name of the proposed area
- » Invite comments for a minimum of six weeks
- » Make a decision



# Stage 2: Plan Preparation



# Preparing your Neighbourhood Plan

## Plan Making

- A plan can be a single policy or a hundred policies
- It **must** be in line with the strategic policies of the Local Plan
- It is essential to establish strong working relationship with LPA
- It is essential that there is wide and inclusive community engagement



# Winsford



- 35ha employment land
- 3,362 new homes
- Working with LPA on a town centre strategy
- Support for the local football club and facilities for young people





# Lynton and Lynmouth

- 20 Community Champions appointed - ‘people respond better to faces’
- Affordable housing subject to local connection
- Greater flexibility for changes of use *from* and *to* tourist accommodation



# Allendale, Northumberland

## Pre-submission Draft Neighbourhood Plan:

- Affordable homes for the local community
- Working from home
- Small scale renewable and low carbon energy
- Protection of school fields



# Preparing your Neighbourhood Plan

## Publicising your Plan

- Publicise draft to people who live, work or carry out business in the area
- Minimum of six weeks to be given for comments
- Consult statutory bodies
- Submit a draft to the LPA

# Submitting your Neighbourhood Plan



## Information to include to go with your Draft

- **Plan/statement showing the area**
- **Title of the plan**
- **Consultation statement detailing:**
  - Who was consulted
  - How they were consulted
  - A summary of the main issues and concerns and how these issues have been addressed
- **“Basic conditions” statement**
  - an outline of how the proposals meet the “basic conditions”





# Basic Conditions

- Must have appropriate regard to national policy
- Must be in general conformity with strategic elements of the Local Plan
- Contributes toward sustainable development
- Has special regard to desirability of preserving character and setting of listed buildings (NDO only)
- Has special regard to desirability of preserving character and appearance of conservation areas (NDO only)
- Compatible with EU obligations



# Stage 3: Independent Check

- An Independent Examiner will check the plan to see if it meets the **‘basic conditions’**
- Examiner appointed in conjunction with qualifying body
- Appointment may be subject to Council tendering/procurement requirements
- No requirement to hold a public hearing
- After the check the Examiner can:
  1. Refer to referendum
  2. Recommend modifications
  3. Refuse



# Stage 4: Community Referendum

- Organised and funded by the Council
- Examiner can extend the scope
- Simple 50%+ rule
- Underlines the importance of securing community support from the outset
- Referendum Regulations



# Referendums to date...

- Upper Eden – 33% turnout , 90% voted in favour
- Exeter St James – 21% turnout, 92% voted Yes
- Thame – 40% turnout, 76% voted Yes





# Stage 5: Adoption

- Upper Eden is the first plan ‘made’
- No time limit but must keep pace with local circumstances
- Once ‘made’, a neighbourhood plan forms part of the statutory Local Plan and a basis for the determination of all planning applications and appeals



# Resources available

- My Community Rights website:  
<http://mycommunityrights.org.uk/neighbourhood-planning/>
- Advice service run by Locality
- Roadmap to Neighbourhood Planning
- Support programme



# Supporting Communities in Neighbourhood Planning 2013-2015

- Programme launched on 15 April 2013 and applications opened on 1 May 2013
- Two main aspects to support:
  - grants of up to £7,000
  - direct support
- There is one consortium delivering the programme – including Planning Aid



# Application process - overview

- Online application process via the My Community Rights website, supported by a helpline
- Initial eligibility check
- Application for direct support, grant or both – all done using the same form
- Need to include as much information as possible in the application to help with the assessment process
- For Direct Support the application form will be followed up by a phone call to discuss the group's application in more detail





# Application process - grants

- Grants available from £500-£7,000 per Neighbourhood Area
- Groups will need to show that they have a plan for spending the grant and have no other resources they could use
- There will be two rounds of grants: May 2013 and February 2014



# Milestones

- M1: From getting started to the Neighbourhood Area being designated (and the Forum too if applicable)
- M2: From designation to consulting on the pre-submission version of the Neighbourhood Plan
- M3: From pre-submission consultation to referendum



# Milestone 1 group (Winsley)

- **Specialist Planning Support**

- Support the group through the designation of the neighbourhood area
- Liaise with the LPA on the group's behalf as appropriate

- **Project Management**

- Advise the group with project planning, scheduling and costs

- **Consultation Events and Activities**

- Advise the group with consultation and engagement around the neighbourhood area as appropriate



# Milestone 2 group

- **Specialist Planning Advice**

- Provide advice and support on need for SEA or HRA in liaison with LPA as the NP includes SSSI, Ramsar Designated Area and within the Lake District National Park

- **Consultation Events and Activities**

- Review community engagement strategy and provide advice and support in developing a programme of events. Provide support in reflecting the aims and comments on community engagement including the 6-week consultation period

- **Building the Evidence Base**

- Provide support and advice on building the evidence base and reviewing the data including that underpinning the adopted Local Plan, and identifying any additional evidence need



# Milestone 2 Group

- **Plan Development and Writing**

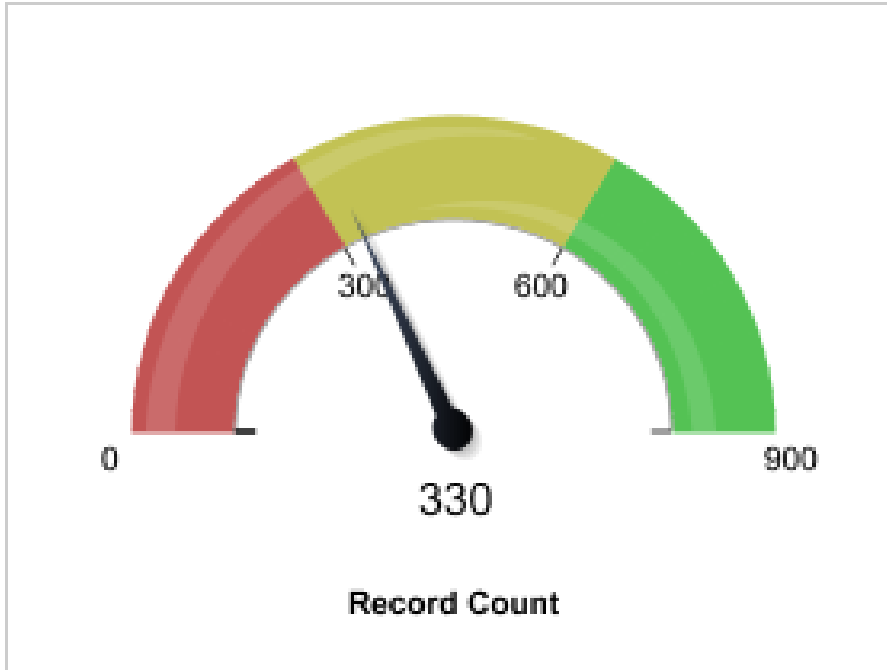
- Provide training and support on deciding the scope and aims of the NP, reviewing the draft NP to date and writing the policies, including reflecting the comments from consultation and engagement events.



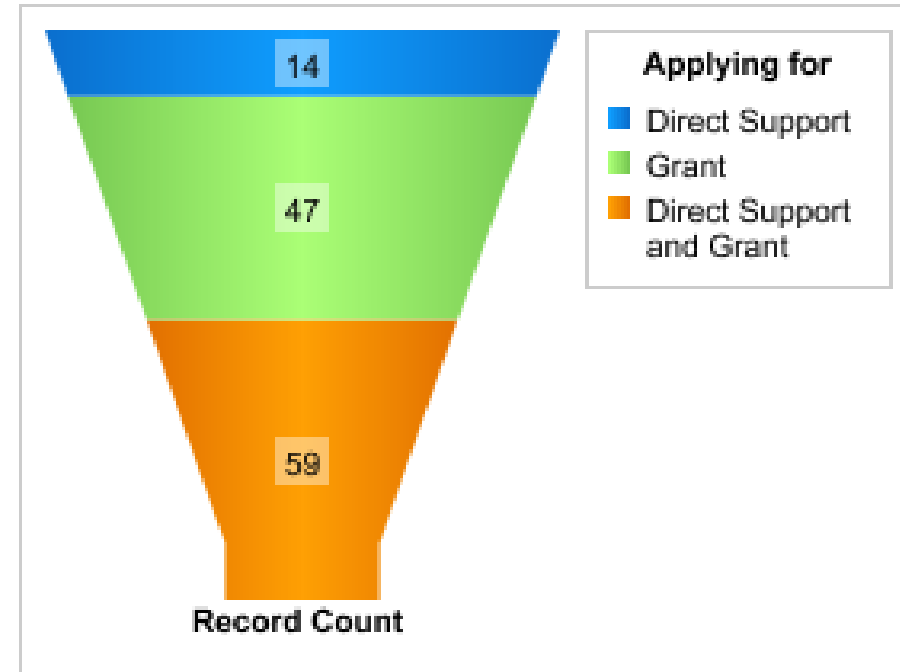


# Update on Applications for Direct Support/Grants



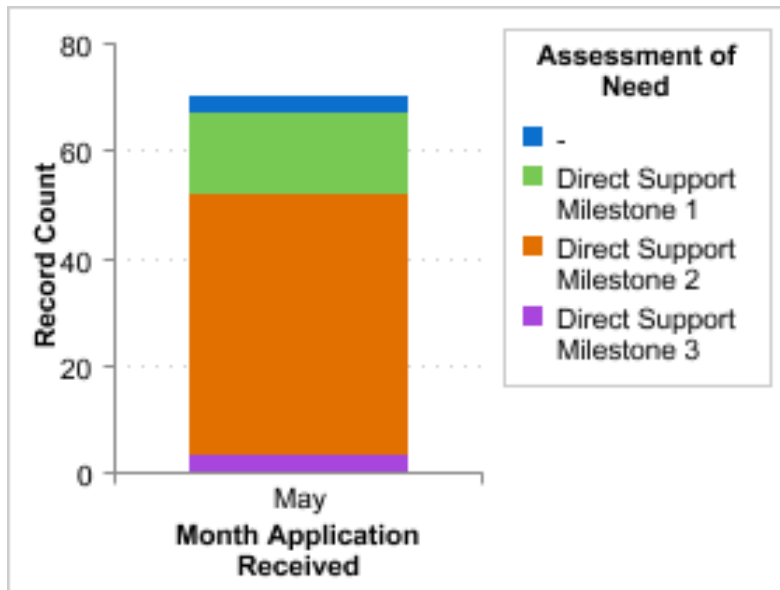


No of Application Forms Requested

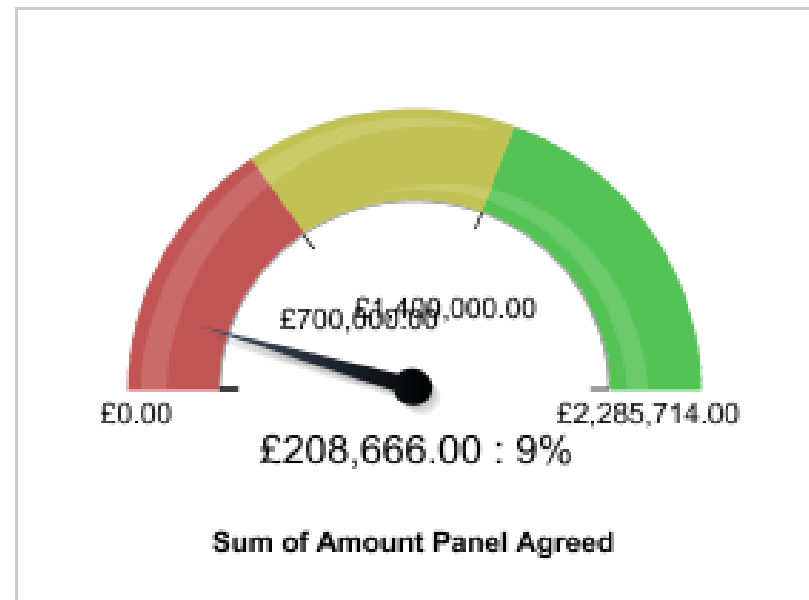


Type of Request - All Applications



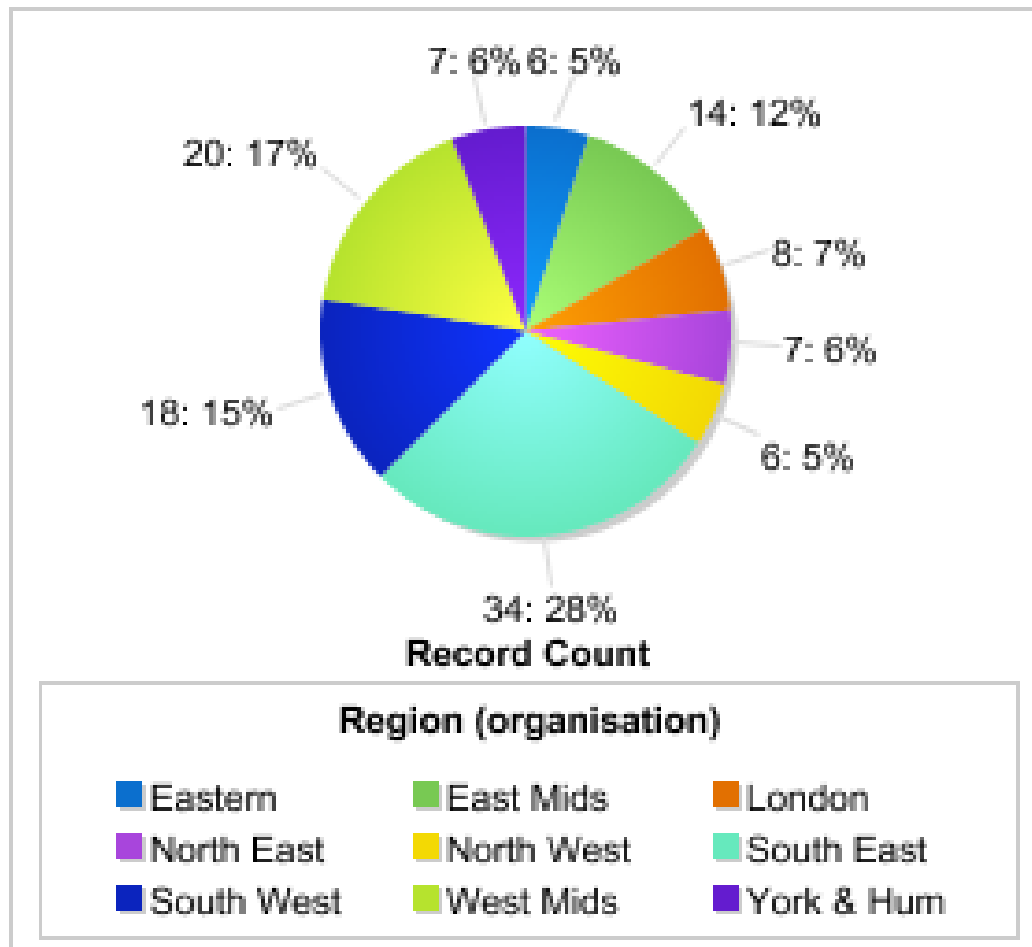


No of DS Requests Allocated 2013



Value of Grants Awarded 2013





## Applications by Region



# Next steps

- Decide whether a neighbourhood plan is right for Burneside
  - What are your planning issues?
  - Is there community support?
  - What is the relationship with your Local Planning Authority?
- Apply for direct support and/or grant
  - Decisions are made quickly

